pointCPD

Hazardous chemicals register

Products on site with safety data sheets

Keep this register and the current safety data sheet (SDS) for every product listed in an accessible location on site. Update it when products arrive or leave. Emergency services must be able to access it.

1. Site details

Site / project		**Register kept by**	
Location of register and SDS on site			
Poisons information		**Last reviewed**	

2. Register

Product name	Supplier	Used for	Hazard classification / pictograms	Max qty on site	Storage location	PPE required	SDS date (current?)	Risk assessed?
EXAMPLE *Unleaded petrol*	*Service station*	*Small plant fuel*	*Flammable liquid; toxic*	*20 L*	*Flammables cabinet, shed*	*Gloves, eye protection*		*Yes*
EXAMPLE *Acetylene cylinder*	*Gas supplier*	*Oxy cutting*	*Flammable gas under pressure*	*1 cylinder*	*Upright, chained, ventilated cage*	*Welding PPE*		*Yes*

Product name	Supplier	Used for	Hazard classification / pictograms	Max qty on site	Storage location	PPE required	SDS date (current?)	Risk assessed?

3. Storage and handling checks

#	Check	Yes	No	N/A	Comments / action
1	Current SDS available for every product on site	☐	☐	☐	
2	Containers labelled correctly; decanted containers labelled too	☐	☐	☐	
3	Flammable liquids stored in a suitable cabinet or area away from ignition sources	☐	☐	☐	
4	Incompatible chemicals stored apart	☐	☐	☐	
5	Gas cylinders upright, secured and ventilated, valves protected	☐	☐	☐	
6	Spill kit suitable for the chemicals on site, stocked	☐	☐	☐	
7	Eye wash available where corrosives are used	☐	☐	☐	
8	Quantities kept to what the job needs	☐	☐	☐	
9	Workers trained on the hazards and SDS of the products they use	☐	☐	☐	
10	Waste chemicals and containers disposed of correctly	☐	☐	☐	

4. Review record

Date	Reviewed by	Changes